



forms@mosers.org | *www.mosers.org*



Direct Deposit Authorization

SECTION A - PERSONAL INFORMATION

Date of Birth

Employee Classification

Type of Benefit Payment

☐ No

Cell

Hom

 Work

Cell

 Home

 Work

New Email Address

SECTION B - DIRECT DEPOSIT ACCOUNT INFORMATION

Routing Number (ABA Number)

□ □ □ □ □ □ □ □ — □

Account Number

Account Type

☐ Checking (attach voided check)

 Savings (attach deposit slip)

 Pay Card

Name of Bank/Financial Institution

Mailing Address (PO or street/city/state/zip)

Phone Number

SECTION C - APPLICANT SIGNATURE

This authorization form must be signed by the member, benefit applicant, or authorized legal representative. If an agent under a power of attorney completes and signs the form, a certified copy of the power of attorney must be attached (unless on file at MOSERS). If a court appointed conservator or guardian completes and signs the form, a certified copy of the appointment must be attached (unless on file at MOSERS).

I hereby authorize the Missouri State Employees' Retirement System (MOSERS) to initiate credit entries as indicated above to my account at the depository financial institution named above and to credit the same to such account. This authorization is not an assignment of my right to receive such payments. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. This authorization hereby revokes all prior payment directions given to MOSERS. This authorization is to remain in full force and effect until MOSERS has received notification of its termination or change from me or anyone with legal authority to act on my behalf. I also permit the release by my current or any future receiving depository financial institution to MOSERS of my current address, names and current addresses of all persons listed on the account, and names and current addresses of all beneficiaries on the account, including, but not limited to those listed as "payable on death" or "transfer on death."

Signature

Date _____

Instructions for Completing

Direct Deposit Authorization

MOSERS will issue your monthly benefit as a direct deposit. This **completed authorization form** allows MOSERS to transfer your benefit payment electronically into your checking or savings account on the **last working day** of each month. Payments **cannot** be issued until MOSERS receives this form. The authorization must be signed, dated, and returned to MOSERS. Steps for completing the authorization are outlined below.

1. Complete Section A.
 - A separate *Direct Deposit Authorization* is required if you receive more than one type of benefit payment from MOSERS and would like the payments deposited into different accounts.
 - An incomplete or altered authorization form will not be accepted.
 - It is important that MOSERS maintain your current contact information. If your address, phone numbers or email address has or will soon change, please update this section, otherwise skip to section B.
2. Provide your account information in Section B.
3. Sign and date Section C.
 - This form must be signed by the member, benefit applicant, or authorized legal representative. If an agent under a power of attorney completes and signs the form, a certified copy of the power of attorney must be attached (unless on file at MOSERS). If a court appointed conservator or guardian completes and signs the form, a certified copy of the appointment must be attached (unless on file at MOSERS).
4. Return completed form to MOSERS. Include a voided check or deposit slip for direct deposits to checking or savings account.
 - If you change accounts or financial institutions you must complete and submit a new *Direct Deposit Authorization* form. Keep in mind that if your direct deposit account is closed too soon, the financial institution will return your direct deposit to MOSERS causing your benefit payment to be delayed. Therefore, keep your initial direct deposit account open until the end of the month after you make a change.

1027

DATE _____

PAY TO THE ORDER OF _____ \$ _____

DOLLARS

FOR _____

① 210272225 ② 000 ③ 111 555 1027

Account Type - Checking

(attach voided check)

- ① — 9-Digit Bank Routing Number
- ② — Account Number
- ③ — Check Number

DEPOSIT TICKET

TO BE USED FOR DEPOSIT TRANSACTIONS ONLY

DATE _____

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

DEPOSIT HERE ONLY IF CASH RECEIVED FROM DEPOSIT

ACCOUNT ROUTING NUMBER 2222234 ③

① 210272225 ② 000 ③ 111 555

CASH INCLUDING COINS ☐

List Checks Singly ☐

TOTAL ITEMS OR TOTAL FROM REVERSE ☐

SUB TOTAL ☐

LESS CASH RECEIVED ☐

\$ _____

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

Account Type - Savings

(attach deposit slip)

- ① — 9-Digit Bank Routing Number
- ② — Account Number
- ③ — Your bank may use different routing numbers for deposits. If your deposit slip has this notation, use this routing number for your direct deposit.